

As a Sysco associate, you have a lot on your plate (or loaded on your pallets or in your truck). We're making it easier for you to get and stay connected to Sysco tools and resources. Some of these tools and resources provide you with great information to stay up to date on things happening in the company, while others are or will be required for you to perform your job. And most importantly, you'll use your Sysco Network ID to access your pay stub as Workday becomes our new payroll system.

¿Hablas español? Vaya a SyscoBenefits.com/SSPR instrucciones en español.

#### Name:

<<firstname>><<lastname>>

#### Title:

<<jobtitle>>

## **Sysco Site:**

<<syscositename>>

## **Address:**

<<number>><<streetname>>

<<apt/unit/ste>>

<<cityname>>, <<ST>>

<<zipcode>>

## **Supervisor Name:**

<<firstname>><<lastname>>

## **Your Sysco Network ID**

Your Sysco Network ID allows you to access many important Sysco systems like Workday. To access these systems, you need to set up a password, and you need your Sysco Network ID to do that.

Knowing your Network ID is an important part of staying connected and accessing systems that are critical to your life at Sysco. Attach this badge card to your badge clip or lanyard for easy reference.



## **Clip It and Go**

Having your Sysco Network ID handy will help you stay connected to these critical systems. We're providing you with a badge that has your Network ID printed on it so you will have it at your fingertips.

## Your UPN/Username

If you can't remember your password and need to reset it or if you get locked out of your account, you will use your UPN/ Username to access your account. It's printed on your badge for easy reference.



#### Name

<<firstname>><<lastname>>

#### **Network ID**

<<networkid>>

#### **UPN / Username**

<<upn>>

You will use your Network ID to log in to Sysco systems. You will use your UPN / Username if you forget your password or get locked out of your account.

You will be prompted every 90 days to choose a new password.

If you have SSPR, you will be prompted through that system to reset your password.

00000

## **Our New Digital Landscape**

In our trucks and warehouses, we use handheld devices to get our work done. Delivery Partners use GPS to get from one customer to another. Customers place orders and review invoices online. As our trucks, warehouses and customer tools become more digital, we're also making it easier for you to access important Sysco tools and resources from a laptop, desktop computer or mobile device.

Your Sysco Network ID drives key Sysco systems that help you get paid, update contact information and view your schedule. Start accessing and using the quick and convenient tools that Sysco has to make it easier for you to get your work done, stay on top of Sysco news and manage your pay.



# **Have Questions? Need Help?**

If you need help with your password or Sysco Network ID, contact the Sysco Service Desk at **1-866-981-1190**. You can find additional resources on **SyscoBenefits.com/SSPR**.

## **Get Connected**

**Quinyx** (Applies to USBL and Canadian Warehouse and Transportation associates)

Quinyx is rolling out across the organization over time. Quinyx makes it easy to access and view your schedule from your smartphone, computer or tablet or from a kiosk at your Site. No more checking bulletin boards or getting late-night texts or calls. In just one click, you'll be able to view your schedule. For questions about Quinyx or to find out when it will come to your location, speak to your manager or HRBP.

## **Workday** (Applies to all U.S. associates)

Workday is perfect for associates who are constantly on the move. You can use it from your computer (at home or from a kiosk at work) or a smartphone or tablet with the Workday app. You'll use Workday to update your personal contact information and manage certain pay-related details, such as your direct deposit. Keep in mind that certain pay-related transactions cannot be done from the mobile app; you must log in from a computer. Go to **SyscoWorkday.com** and click the orange *Join Workday* button, or download the Workday app.



## **Sysco To Go** (Applies to all associates)

With Sysco To Go, you can connect with other Sysco associates by participating in online communities and joining conversations on topics that interest you. It's convenient—access it from the Sysco To Go app or the web. You can find instructions for downloading the app and accessing Sysco To Go at <a href="http://syscotogo.com/">http://syscotogo.com/</a>.

## **Thrive** (Applies to all associates)

We can't wait for you to try Thrive, our new global learning experience! It is easy to use, and you can customize it to your interests and native language. Plus, you can get social with your colleagues. Like, share or pin content. Thrive is designed to enable associates to grow their careers!

## Is Your Address Correct?

Did you notice your home address on file in this brochure? If it is not correct, that means personalized information like benefits or tax-related information can't get to you. Log in to Workday today to make sure all of your personal information is up to date.



